

Job and Person Specification

Job Description			
Job Title	Dementia Support Worker/Befriender	Reporting to	CEO or senior staff
Salary	£13.00 per Hour (over 21 years old) £11. per Hour (16 – 18 years old)	Location	Studio 700, 15 Princess Street Hull HU2 8BJ
Working Hours	Wednesday 10 - 2 Thursdays 10.00 – 3.00pm	Contract Type	1 year Fixed term contract
Probationary Period	3 months	Holidays and Benefits	12 Days excluding public holiday

Job Purpose	Butterflies Memory Loss Support Group is a small local charity based in Hull and the East Riding, which was founded in 2010. They organise monthly social gatherings where those attending are able to join in with a variety of activities of their choosing, are active in many community events, go on day trips and visits. The role of the dementia support worker is critical to our service and they will work as part of a team to assist in a range of activities relevant to the individual with care needs. They will be required to provide emotional support, companionship and a safe environment for those in need of supervision and help.
Key Responsibilities	• Work with our carers and cared for members, to meet with their social, emotional, recreational and learning needs where appropriate in accordance with their care plan or goals. • Provide emotional support, companionship and a safe environment for those in need of supervision and help. • Assist with mobility including use of small equipment. • Assist with organising and delivering a programme of appropriate & achievable, therapeutic & recreational activities to improve the well-being of members attending the sessions • To help the team with developing personal activity plans. • Assist in events on the programme giving regard to health and safety, ability, comfort & enjoyment. • Assist in the making of refreshments and help with eating / drinking as required. • Assist the Fundraising Co-ordinator and the team with organising and running of fundraising events and initiatives. • Carry out basic first aid and summon emergency services if required. • Promote equality as an integral part of the role and to treat everyone with fairness and dignity • To assist in the development of care plans including activity records through observation and feedback to the team whilst being compliant with the provisions of GDPR and confidentiality • Report any concerns about abuse or the welfare or safety of a service user to the services manager

	• Comply with all Butterflies policies and procedures and those of other statutory and enforcing authorities (e.g. Fire, Health and Safety, Protection of Vulnerable Adults) • Undertake other reasonable duties as required, under the direction of the line manager.
Standards to comply with	• Be committed to safeguarding and promoting the welfare of our clients • Be familiar with the aims and objectives of The Butterflies Memory Loss Support Group • You may occasionally be asked to assist at events promoting the work of Butterflies • Adaptability is essential and that the needs of our members are our priority • Treat all members with respect, understanding and sensitivity, recognising the need for confidentiality in the management and sharing of information at all times • Respect the personal choice lifestyles of colleagues, members, ensuring that equal opportunities principles are applied at all times • Comply with Butterflies Code of Conduct Policies and procedures

Person Specification		
Criteria	Essential	Desirable
Experience		Some experience in supporting someone with dementia/a vulnerable adult
Qualifications	No formal qualifications are needed; however, the candidate must attend a number of periodic in house paid training courses	NCFE Principles in Dementia Care or similar training.
Training	You will be required to attend a training induction course and regular update training courses. You will also be asked to attend other course e.g. Lifting and Handling, Safeguarding and First Aid	Evidence of any of the essential training requirements that you have and are in date
Knowledge and Skills	Excellent communication skills and an understanding of how to support someone with dementia.	An understanding of how a person-centred approach can be beneficial for all
Personal Characteristics	An empathetic outlook and an ability to work as part of a team and on your own initiative. Confident and outgoing with an ability to judge how to address vulnerable adults. Must be flexible and able to cover for staff holidays and sickness. Ability to act quickly to respond to the needs of the attendees to the groups.	
Driving Licence		Car owner with clean driving licence (mileage paid for work related journeys)
Other comments	Enhanced DBS checks are mandatory which we will fund and organise	